



**C.K. RAGHAVAN MEMORIAL  
COLLEGE OF TEACHER EDUCATION**

Affiliated to university of calicut  
Recognized by NCTE & Govt. of kerala.

KALANADIKOLLY P.O., PULPALLY,  
WAYANAD – 673579

Tel: 04936243678, E-mail: ckrmcte678@gmail.com  
[www.ckrmedncollege.com](http://www.ckrmedncollege.com)

**Hand Book and Calendar  
2024 - 2025**



**SREE NARAYANA GURU**

**FOUNDER OF  
OUR INSTITUTION**



**Late. Sri. C. K. RAGHAVAN**

## OUR PATRON



**Late. Smt. V. J. KAMALAKSHI TEACHER**



**K. R. JAYARAM**  
Chairman, C.K.R.M Educational Trust



**K. R. JAYARAJ**  
Vice Chairman, C.K.R.M. Educational Trust

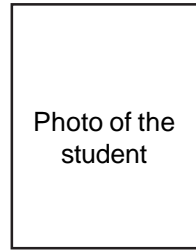


## PRAYER

ഹൃദയരാഗതന്ത്രിമീട്ടി സ്നേഹഗീതമേകിയും  
 കർമ്മഭൂമി തളിരിടുന്ന വർണ്ണമേകിയും  
 നമ്മിൽ വാഴും ആദിനാമം ഇന്നു വാഴ്ത്തീടാം  
 ഞങ്ങൾ പാടുമീ സ്വരങ്ങൾ കീർത്തനങ്ങൾ ആകണേ !  
 ചുവടുവെയ്ക്കുമീ പദങ്ങൾ നൃത്തലോലമാകണേ !  
 കുഞ്ഞുവീടിനൂൾ തളങ്ങൾ സ്വർഗമാകണേ !  
 അമ്മ നൽകും ഉമ്മപോലും അമൃതമാകണേ !  
 പൂർണ്ണമീ ചരാചരങ്ങൾ ഗുരുവരങ്ങളാകണേ !  
 ഹൃദയരാഗതന്ത്രിമീട്ടി സ്നേഹഗീതമേകിയും  
 കർമ്മഭൂമിതളിരിടുന്ന വർണ്ണമേകിയും  
 നമ്മിൽ വാഴും ആദിനാമം ഇന്നു വാഴ്ത്തീടാം



## PERSONAL DETAILS



Name : .....

Class : ..... AdmnNo : ..... SI No : .....

Age : ..... Date of Birth : .....

Height : ..... Weight : ..... Blood Group : .....

Name of Parent/Guardian : .....

Home Address : .....

.....

.....

.....

Tel No : .....

Family member studying in the college (if any).....

.....

Name of the Tutor .....

Tel No : .....

**Signature of  
Parent / Guardian**

**Signature of Student**





**CK RAGHAVAN MEMORIAL COLLEGE  
OF TEACHER EDUCATION  
KALANADIKOLLY,PULPALLY-673579,WAYANAD**

**AN OVERVIEW**

C.K. Raghavan Memorial Educational, and Charitable (CKRM) trust has been established in the year 2000 at Kalanadikolly, Pulpally Panchayath to promote education and social development to the backward district of Wayanad. The vision of Sri. C.K. Raghavan, the social activist & educationalist and the founder of Jayasree institutions, made the Trust grew from a single institution into mammoth multi-institutions providing quality education at all levels. From its humble beginning of Jayasree UP School in 1976, the CKRM Educational Trust today owns and manages over six institutions from primary level to teacher education centers. All the institutions under the trust uphold the ideas of the social reformer Saint Sree Narayanaguru. The motto of the Trust is education, social welfare and development of backward class and tribes from 2022 the Trust gives Boarding facilities to Tribal Students among Wayanad district for Primary and Secondary classes in Jayasree High School. It has been doing meritorious service since its inception.

**ABOUT CKRM COLLEGE OF EDUCATION**

CKRM College of Education is a self-financing college, managed by the CKRM Trust. The teacher education was started in the year 2005. It is affiliated to the University of Calicut and recognized by the NCTE. Surrounded by lush greenery and towering mountains, the campus offers a serene and peaceful atmosphere that nurtures both academic pursuits and personal growth. With its unique campus wonders and breathtaking natural beauty, our campus stands out as one of the most beautiful educational complex in Wayanad. The main aim of the college is to provide the quality education to the future teachers. With the correct mix of technology and human touch, the college empowers the aspiring teachers to propagate education through the rungs of the society so that they serve the nation while making a satisfying career for themselves.





## VISION

“To be a nationally acclaimed center for producing highly efficient, dedicated, committed, socially responsible, and environmentally conscious educators ready to serve the society.”

## MISSION

Our mission is to empower aspiring educators with comprehensive knowledge, practical skills and a deep commitment to social responsibility and environmental stewardship. Through innovative teaching practices and immersive learning experiences, we foster a community of educators who are prepared to excel in diverse educational settings and contribute positively to society’s needs. By instilling values of integrity, empathy and sustainability, we aim to cultivate leaders who promote lifelong learning and make a meaningful impact on the communities they serve. We are dedicated to preparing the finest educators capable of responding to global demands and meeting the challenges in educations. Our focus is on rejuvenating the teaching - learning process by integrating ICT and value-based education, ensuring aligns with the needs of modernization and social change. Additionally we actively address the ever emerging issues in school and teacher education, striving to discover and implement effective remedial measures.

## COLLEGE COUNCIL

President : **Dr. M. Umesh Rao** (Principal)

Members (HODs):

Vice Principal : **Sheenamol P.R**

1. Philosophy : **Sheenamol P. R.**
2. Psychology : **Ambily George**
3. English : **Neethu P. B.**
4. Mathematics : **Maimoonath E. K.**
5. Natural Science : **Soly K. George**
6. Physical Science : **Aneesha Beegum P.S.**
7. Social Science : **Subrahmania Das**
8. Physical Education : **Muhammad Anas**
9. Performing Arts : **Aswathy Chandran**



## FACULTY

**Principal : Dr. M UMESH RAO**  
 M.A TELUGU, M.A. HISTORY, M.A SOCIOLOGY.  
 M.Ed., Ph.D. (EDUCATION)  
 MOB:9441276268

**Vice Principal : SHEENAMOL P. R.**  
 M.A ECONOMICS, M.A ENGLISH, M.A  
 SOCIOLOGY, M.A EDUCATION, M.Ed., RESEARCH  
 SCHOLAR IN EDUCATION AT BARATHIYAR  
 UNIVERSITY, COIMBATORE  
 MOB: 7510175781

### 2. DEPARTMENT OF GENERAL EDUCATION

1. **SHEENAMOL P. R.** (Vice Principal)  
 M.A ECONOMICS, M.A ENGLISH, M.A SOCIOLOGY, M.A  
 EDUCATION, M.Ed., RESEARCH SCHOLAR IN EDUCATION AT  
 BARATHIYAR UNIVERSITY, COIMBATORE.  
 MOB: 7510175781
2. **AMBILY GEORGE** M.Sc. Chemistry, M.Ed., NET (EDUCATION)  
 MOB: 9400612166

### 3. DEPARTMENT OF ENGLISH

**NEETHU P. B.** M.A ,M.Ed. , SET, NET [Education]  
 MOB:9048064142

### 4. DEPARTMENT OF MATHEMATICS

**MAIMOONATH E. K.**  
 M.Sc. MATHEMATICS, M.Ed., SET, NET (EDUCATION)  
 M.Sc. COUNSELLING PSYCHOLOGY.  
 MOB: 9562401958

### 5. DEPARTMENT OF NATURAL SCIENCE

**SOLY K. GEORGE** M.SC BOTANY, M.Ed., SET, NET ( EDUCATION)  
 MOB: 7561835373

### 6. DEPARTMENT OF PHYSICAL SCIENCE

**ANEESHA BEEGUM P. S.** MSc Physics, MEd, SET, NET (EDUCATION)  
 RESEARCH SCHOLAR IN EDUCATION AT ANNAMALAI UNIVERSITY  
 MOB:9539677685



## 7. DEPARTMENT OF SOCIAL SCIENCE

### 1. SUBRAHMANIADAS P. V.

M.A ECONOMICS, MA SOCIOLOGY, MED,  
NET (EDUCATION), Ph.D. (EDUCATION)  
MOB: 8078470473

### 2. AMANTA SEBASTIAN M.A, M.Ed.

MOB: 9961270994

## 8. DEPARTMENT OF PHYSICAL EDUCATION

### MUHAMMADANAS. A MPEd

MOB: 8590808560

## 9. PERFORMING ARTS

### ASWATHY CHANDRAN

MOB: 9539101757

## NON TEACHING STAFF

### 1. SURYA O. S. (Office superintendent)

MOB: 8129247514

### 2. SWAPNA T. S. (Office assistant)

MOB : 9539634884

### 3. MOLY SEBASTIAN (Librarian)

MOB: 9656940749

### 4. SHAJI K. N. (Peon)

MOB: 7034107344

### 5. JAYA K. T. (Sweeper)

MOB: 7034996441



## ACADEMIC PROGRAMMES OFFERED

### UG Programmes

1. B.Ed English
2. B.Ed Mathematics
3. B.Ed Social science
4. B.Ed Physical Science
5. B.Ed Natural science

### Value added Course

1. ICT in Education

## B.ED DEGREE PROGRAMME STRUCTURE

### SEMESTER I

Course Code	Core course	External	Internal	Total
EDU 01	Education in Contemporary India	80	20	100
EDU 02	Development of the Learner	80	20	100
EDU 03	School Organization	40	10	50
EDU 04	Understanding Disciplines & Subjects	40	10	50
EDU 05	Theoretical Basis of Teaching English	80	20	100
	Theoretical Basis of Teaching Mathematics	80	20	100
	Theoretical Basis of Teaching Natural Science	80	20	100
	Theoretical Basis of Teaching Physical Science	80	20	100
	Theoretical Basis of Teaching Social science	80	20	100



## OPTIONAL COURSE

EDU 05	Theoretical Basis of Teaching English	80	20	100
	Theoretical Basis of Mathematics	80	20	100
	Theoretical Basis of Natural Science	80	20	100
	Theoretical Basis of Physical Science	80	20	100
	Theoretical Basis of Social Science	80	20	100

## PRACTICAL COURSE

		Total
EDU 101	Micro Teaching	30
EDU 102	(EPC) LAC	50
EDU 103	Yoga Health and Physical Education	20

## SEMESTER II

EDU 06	Perspectives on Education	40	10	50
EDU 07	Facilitating Learning	80	20	100
EDU 08	Assessment for Learning	80	20	100



### OPTIONAL COURSE

EDU 09	Pedagogic Practices of English	80	20	100
	Pedagogic Practices of Mathematics	80	20	100
	Pedagogic Practices of Natural Science	80	20	100
	Pedagogic Practices of Physical Science	80	20	100
	Pedagogic Practices of Social Science	80	20	100

### PRACTICAL COURSE

EDU 201 .1	Peer Discussion Lessons	20
EDU 201.2	Observation Lessons & Faculty Demonstration Lessons	10
EDU 201.3	Peer Criticism Lessons	30
EDU 201.4	Workshop on Teacher Enrichment	20
EDU 201.5	Initiatory School Experiences	20

**SEMESTER III**

EDU 301	School Internship	260
EDU 302	(EPC 2) Art & Drama in Education	30
EDU 303	Yoga , Health & Physical Education –II	30
EDU 304	Community Living Camp	30

**SEMESTER IV**

EDU 10	Gender, School & Society	40	10	50
EDU 11	Educational Thoughts & Practice	40	10	50
EDU 12	Creating an Inclusive School	40	10	50





### OPTIONAL COURSE

EDU 13	Professionalizing English Education	40	10	50
	Professionalizing Mathematics education	40	10	50
	Professionalizing Natural Science Education	40	10	50
	Professionalizing Physical Science Education	40	10	50
	Professionalizing Social Science Education	40	10	50

### EDU 14 ADDITIONAL OPTIONAL COURSE

EDU 14.2	Environmental Education	40	10	50
EDU 14.6	Management in School Education	40	10	50



## PRACTICAL COURSE

EDU 401	(EPC 3) Critical understanding of ICT	30
EDU 402	(EPC 4) Understanding the self	30
EDU403.1	SUPW & Working with Community	20
EDU 403.2	Field Trip /Study Tour	20
EDU 404	Practical Examination & Viva voce	100

## UNIVERSITY ACADEMIC CUM EXAMINATION CALENDAR 2024-25

Name of examination	Commencement of semester	Date of Exam Registration	Last Date for Uploading APC	End of Semester	Date of Commencement of Examination	Date of Conclusion of Exam	Last Date for Uploading Internal Marks	Date of Publication of Result
I Semester	01.07.24	12.08.24	08.11.24	15.11.24	19.11.24	25.11.24	25.11.24	26.12.24
II Semester	18.11.24	31.12.24	20.03.25	28.03.25	02.04.25	07.04.25	07.04.25	10.05.25
III Semester	01.08.24	13.09.24	19.12.24	03.01.25	No Theory Exam	No Theory Exam	08.01.25	03.02.25
IV Semester	06.01.25	15.02.25	30.06.25	10.07.25	14.07.25	18.07.25	18.07.25	19.08.25



## **RULES AND REGULATIONS**

### **ADMISSION**

1. Applicants must meet the eligibility criteria set by the educational institution as per university admission rules, which typically includes a minimum academic qualification (such a bachelor’s degree) from a recognized university or institution.
2. Applicants may be required to take an entrance examination to assess their knowledge skills and aptitude for the B.Ed Program. The format and content of the examination will be communicated to applicants in advance.
3. Shortlisted candidates may be invited for an interview as part of the admission process.
4. The interview may assess the applicant’s motivation, communication skills and suitability for the program.
5. Admission to the BEd. program is based on a combination of factors, including academic performance, performance in the entrance examination and interview ( if applicable) and any other criteria specified by the institution .
6. A merit list of selected candidates will be published based on the evaluation of applications, entrance examination results and interview performance (if applicable). Candidates who receive an offer of admission must confirm their acceptance by the specified deadline and pay the required admission fee to secure their place in the program.
7. Requests for deferral or withdrawal of admission must be made in writing to the admissions office and will be subject to the institution’s policies and procedures.
8. The institution may have a reservation policy for certain categories of applicants as per government regulations or institutional policies.

### **ACADEMIC**

9. Regular attendance is mandatory for all classes, seminars, and practicum sessions such as workshops field works, camps and in all other co-curricular activities.
10. Tardiness is not tolerated and may result in penalties.
11. Students must adhere to professional standards of behavior at all times, respecting fellow students, faculty and staff.



12. Any form of discrimination, harassment or disruptive behavior is not tolerated.
13. Timely submission of assignments, projects and other course requirements is essential.
14. Students participating in practicum or field experience must adhere to the policies and guidelines set by the educational institution.
15. Professionalism, confidentiality, and respect for students, colleagues and supervisors are paramount.

#### 16. **STUDY TOUR**

Participation in the study tour is mandatory for all students, Failure to attend may lead to reduction in marks or other academic consequences.

#### 17. **ETHICS**

**Timeliness:** Students must follow the calendar of working days the time schedule of the College.

**Sincerity:** Attend every class with attitude and aptitude.

**Cleanliness:** Cleanliness is next to Godliness. Keep the campus clean. Don't throw any waste in the campus. Use dustbins for the purpose.

**Discipline:** After the first bell in the morning, every student must be in the classroom. Observe silence during prayer. Keep silence in the library Learn to give respect and take respect.

**Modesty:** The dress code of the students should be modest, neat and dignified.

#### 18. **COLLEGE UNIFORMS**

The college uniforms are to be worn on Monday to Friday except on Tuesday and Thursday. Those who appearing at the college without the full and complete uniform attire will have to pay a fine of Rs.100/-

#### 19. **USE OF MOBILE PHONE**

Use of Mobile phone by the students is strictly prohibited in the class and in the campus. Those found using mobile phones in the campus, will be asked to surrender the same to the principal and may collect it back only on payment of Rs.500/-.



## 20. ATTENDANCE AND LEAVE

1. Attendance will be taken at the beginning of each period.
2. If a student is absent for two period, it will be considered absence for half the day and absence for more than two period will be considered absence for the whole day
3. No student shall absent himself/herself from the college without proper leave application

## 21. PUNCHING RULES.

Students must punch in at the designated time (Morning 9:15AM to 9:40AM; Evening 3:30 PM to 3:45PM). Late punching will be considered as absent. Ensure that your punch is accurately recorded. Any discrepancies should be reported to the administration immediately.

Grievances if any, shall be brought to the attention of the Students Grievance Redressal Cell in writing. The cell in consultation with the principal shall take necessary steps to resolve such grievances.

## 22. USE OF COLLEGE IDENTITY CARD

A College Identity Card will be issued to the student at the time of admission. The student should wear this card while in the campus and produce the same on demand for inspection by any staff member. If the card is lost, a duplicate can be obtained on payment of Rs.50/. It may be born in mind that the College identity Card will be required on many occasions such as voting at the College Union Election. Claiming Hall Tickets. Mark lists, Certificates, Scholarships and Stipends etc.

## 23. SEMESTER FEES REGULATIONS

Semester fees should be paid at the beginning of each semester by the specified deadline to avoid additional charges or penalties. Payments, must be made through approved methods as, and receipts should be retained. Failure to pay may restrict access to academic services. Refunds, if applicable, will adhere to college regulations and as per university order (U.O No. 10499/2024/ Admn. dated, Calicut University. P.O, 01/7/2024)

24. Students must use educational resources, facilities and equipment responsibility and in accordance with institutional policies. any misuse or damage to property will result in disciplinary action.



25. Students must regularly check institutional communication channels. (eg. College notice board, Email, website etc.) for updates, announcements and important information.
  26. Depending on institutional policies, students may be required to adhere to a specific dress code, especially during practicum or field experiences.
  27. Plagiarism, cheating or any form of academic dishonesty is strictly prohibited. All assignments, projects ,and examinations must be the student's original work unless properly cited.
  28. In cases where students are dissatisfied with their internal assessment grades they may request reassessment or review of their work ,following the institution's procedures for such requests.
  29. Violations of these rules and regulations may result in disciplinary actions , including warning ,suspension, or expulsion ,depending on the severity of the offense.
  30. No student shall leave the classroom during a lecture without the permission of the teacher.
  31. Students are forbidden from attending or organizing any meeting in the college or to collect money for any purpose without the permission of the principal. They should not circulate among the students any notice or petition or paste it any where in thecollege premises without a written sanction of the principal. Political activity is strictly banned in the campus. Students resorting to strikes are strictly prohibited from entering the verandha of the building or the classrooms.
- 32. LIBRARY RULES**
- ♦ The library will remain open on all working days from 9:00 AM to 4.30PM
  - ♦ Strict silence shall be observed in the library.
  - ♦ Usage of Mobile phone is prohibited
  - ♦ Students must produce their ID to borrow books.
  - ♦ Without issue or enter in system, books should not allowed to take outside the library
  - ♦ Books are issued to students for 15 days. Students can renew a book two times.
  - ♦ If issued books are returned after the due date, a fine of Rs.2/- will be collected per day.



- ◆ Books must not be changed, written on torn or tampered in case of any changes will lead to pay the full cost price of the same book.
- ◆ Magazines and journals are meant for study only in the library.
- ◆ No personal possessions should be carried inside the library.
- ◆ Once the books are issued, it is requested to be kept outside the library.
- ◆ Books placed in the reference section will not be issued.
- ◆ In case if the book is lost, it should be brought to the notice of the librarian and same book should be replaced immediately.
- ◆ Any one who losses book must pay the double of the cost price of the book or replace it with same new book.

### **FEES STRUCTURE**

#### **TUTION FEE**

Merit admission	-	45,000
Management admission	-	60,000

#### **SPECIAL FEE**

Sports Affiliation fee	-	Rs.310/-
University union fee	-	Rs.95/-
Women cell fee	-	Rs.70/-

### **COURSE REGULATIONS**

#### **Duration of the Programme**

The B.Ed. Programme is of four semesters spread over two years duration. However, the students shall be permitted to complete the programme requirements within a maximum of four years from the date of admission to the programme. Classes of First semester shall be started latest by July in all affiliated colleges of University of Calicut. The minimum number of working days in each semester shall be 100 and in each year shall be 200 excluding days of admission and examinations.

#### **Eligibility for Admission**

Candidates seeking admission to the B.Ed. programme shall be required to have (i) at least 50% marks or an equivalent grade either in the Bachelor 's degree and/or in the Master 's Degree in Science/ Social





Science/Humanity. (ii) at least 55% marks or an equivalent grade in the Bachelor's degree in Engineering or Technology with specialization in Science and Mathematics (In case of B.Tech / B.E degree aggregate marks/grade in Science and Mathematics papers alone will be considered) (iii) Any other qualification equivalent thereto OR the eligibility requirements, rules and regulations for B.Ed. admissions fixed by the University of Calicut from time to time Relaxation in the marks will be allowed in the case of Candidates belonging to scheduled castes / Scheduled tribes/ socially and Educationally Backward classes/PWD and other applicable categories as per the rules of state government.

### **Medium of Instruction**

The medium of instruction shall be English for all courses. However, in case of languages, instruction may be given partly in the language concerned. Medium of examination shall be English/Malayalam. The Language Optional papers shall be written in the language specified in the Question paper.

### **Attendance For Appearing University Examinations**

A student shall be considered to have satisfactory attendance to appear the examination if he/she attends not less than 80% for all theory classes and course work and practicum and 90% for internship. Condonation of shortage of attendance shall be as per existing University rules. Candidates with shortage of attendance beyond condonable limit will not be eligible to register for the end semester University examination. In such cases the candidate has to repeat the course by taking re-admission from the University.

### **Registration for each Semester**

All the courses carrying score should be compulsorily attended by all the candidates for the successful completion of the course. Only such candidates are permitted to register for the End Semester University examination. Every candidate should register for all subjects of the end semester examinations of 1st, 2nd and 4th semester before its closure. But for the 3rd semester (Since having no End Semester Theory Examinations), registration is to be done after the closure of the semester. A candidate who does not register will not be permitted to attend the end-semester examinations; he/she shall not be permitted to attend the next semester. A candidate shall be eligible to register for any higher



semester, if he/she has satisfactorily completed the course of study and registered for the examination of the immediate previous semester. He/she should register for the semester before the stipulated date. University will notify the date of registration and the starting and closing dates for each semester.

### **Re admission rules**

Those candidates who discontinue the course can be given the provision of readmission if otherwise eligible as long as the same scheme exists. There shall be provision for readmission in the same institution in the second, third and fourth semesters within a period of three years for those who have satisfactorily completed first, second and third semesters respectively and also registered for the previous semester University Examination, provided there is vacancy in the institution and the syllabus being the same. Re admission shall be permitted during the first week of 2nd, 3rd and 4th semester.

### **Additional Optional**

In the fourth semester, students shall choose one additional optional course from the subjects prescribed in the syllabus and offered by the institution.

### **Seminar**

Seminars are an important part of professional life. B.Ed. students are expected to present one seminar paper on an educationally relevant theme during the 4th semester. 50 hours is set apart for the seminar. The whole batch of students should be assigned seminar presentation. (Refer annexure-II)

### **Scheme of instruction**

There shall be 100 contact hours for the instruction of each theory course with *full weightage* (100 marks Course) Fifteen hours is also assigned for tasks and assignments, college based practicals/tests of each full weightage theory course. 50 contact hours is allotted for the instruction of each theory course with *half weightage* (50 marks Course) and eight hours is also assigned for tasks and assignments/ college based practicals/tests of each half weightage theory course. There shall be basic unit of 50 students each for Core Papers and not more than 25 students per teacher educator for Optional papers and other Practical courses of the programme to facilitate participatory teaching and learning.



For instructional purpose all courses under Perspectives in Education viz. EDU 01, EDU 02, EDU 06, EDU 07, EDU 10, EDU 11, EDU 12 and courses under Curriculum and Pedagogic Studies viz. EDU 03, EDU 04, EDU 08 are considered as CORE COURSES. However the specific area/ content in EDU 04 could be dealt with by concerned optional teachers. Courses EDU 05.1-13, EDU 09.1-13 and EDU 13.1-13 are optional courses Courses EDU 14.1-7 are Additional Optional courses. Institutions with 50 annual intakes should offer a minimum of two courses from this; institutions with 100 annual intakes should offer at least three courses from this category. Faculty can cater to both Perspective and Pedagogy courses and also courses on EPC and be utilized for teaching in flexible manner so as to optimize expertise available.

### **Procedure for completing the course**

A candidate shall be required to complete the B.Ed. programme after undergoing the prescribed courses of study in a college affiliated to the university for four semesters within a period of not less than two years; clear all the examinations prescribed and fulfill all such conditions as prescribed by the University from time to time. However the maximum duration permissible for taking the B.Ed. programme is fixed as 3 years after joining the course.

### **Eligibility for the Degree**

No candidate shall be eligible for the B.Ed. degree unless he/she has undergone the prescribed course of study for a period of not less than two academic years in an institution affiliated to the University of Calicut and has passed all subjects as per the prescribed syllabus.

### **Revision of Regulation:**

Notwithstanding all that has been stated above, the university has the right to modify any of the regulations, scheme and syllabus of the programme from time to time as per university rules.

## **SCHEME OF EXAMINATION & INTERNAL ASSESSMENT.**

### **Assessment of Students**

Assessment of students for each subject will be done by internal continuous assessment and end semester examinations. Internal assessment shall be conducted throughout the semester. It shall be based on internal examinations, assignments (such as Tasks and assignments



that run through all courses.) as specified in the syllabus. End-semester examinations of theory subjects will be conducted by the University and those of all practical subjects will be conducted at institutional level. There shall be End Semester University Examinations in 1st, 2nd and 4th semesters. 3rd semester is an exclusive Practical semester and hence there will be no End Semester University Examinations for theory in the 3rd semester. However, results of the Practical courses internally evaluated will be published by the university. End-semester examinations will be conducted only once in a year; failed candidates will have to appear for the end-semester examinations along with regular students of the next batch. To ensure transparency of the evaluation process, the student should be made aware of the criteria / indicators of assessment well in advance and the internal assessment marks awarded to the students in each course (theory and practical) shall be published on the notice board at least one week before the commencement of external examination so as to enable the students to report any corrections. There shall not be any chance for improvement for internal marks. There shall be no separate minimum for internal assessment of theory courses. Students may seek redress of grievances of internal evaluation at the teacher educator level or at the college evaluation committee level. The consolidated mark lists of all courses of a semester shall be submitted to the University immediately after the closure of each semester.

### **Assessment in theory subjects**

The ratio of internal to external examination for theory courses is 20:80. The marks allotted for internal continuous assessment and end semester university examinations shall be 20 marks 80 marks respectively with a maximum of hundred marks for each theory subject with full weightage and shall be 10 marks and 40 marks respectively with a maximum of 50 marks for each theory subject with half weightage.

Internal evaluation: the internal evaluation of theory courses shall be based on predetermined transparent system involving periodic written tests, Practicum\tasks and assignments. The weightage to award internal continuous assessment marks should be as follows:

Test papers (minimum two for 100 marks courses and one for 50 courses ) – 50%

Task and assignments (minimum two for 100 marks courses and one for 50 courses ) – 50%



## **MORNING ASSEMBLY AND CLASS HOURS**

Before the commencement of classes in the morning, an assembly is conducted in the college auditorium at 9.45AM. All the students and teachers are attended.

1. Prayer
2. News Reading
3. Importance of the day
4. Thought of the day
5. Knowledge enhancing session

## **ACADEMIC AND ADMINISTRATIVE COMMITTEES**

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Internal quality assurance cell is a body proposed by National Assessment and Accreditation Council (NAAC) for performance evaluation, assessment, accreditation and quality upgradation of the college. The prime ask of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of the institutions.

### **ADMISSION COMMITTEE**

The committee assists the principal in admission procedures of various courses following the rules and regulations of the University of Calicut and State Government.

### **ACADEMIC COMMITTEE**

The committee monitors the academic activities in the campus. It aims to take steps to ensure the quality of teaching by disseminating the latest developments in the respective branches. Also evaluate the academic performance of the students termly and make proper monitoring.

### **EVALUATION & EXAMINATION COMMITTEE**

To enhance the quality of continuous and comprehensive evaluation of all programmes, an evaluation and examination committee is functioning in the college.

### **DISCIPLINE COMMITTEE**

The discipline in the campus will reflect the rich social and cultural values which the college community cherish. The Discipline Committee in collaboration with other welfare units facilitates the maintenance of discipline in the campus.

### **PARENT TEACHER ASSOCIATION (PTA)**



The Parent Teacher Association has been playing an active role in the growth and development of the college. The PTA aspires for co-operation and participation of parents in full measure in the all round development of the college. Parental co-operation in creating a healthy campus atmosphere is of utmost importance. An active PTA functions in the college with the Principal as its President, a Parent Vice President and Mother PTA President. An Executive Committee of seven members and a general body consisting of all parents and teachers meet occasionally for the healthy and peaceful functioning of the college.

## **RESOURCES AND SERVICES**

### **LIBRARY**

College library has rich collection of books international Encyclopedia of education, General Encyclopedias, Educational Journals and Periodicals. Apart from this a good collection of periodicals, CD's and dissertations are available in the library. Magazines and newspapers are available to enhance the general reading of the users. Open access and book bank facilities also provided to the students.

### **MENTOR MENTEE SYSTEM**

The college provides tutorial facilities. Each student is enrolled under a faculty member as tutor. Tutor has frequent interaction with the students and parents. The social, economic, educational, professional backgrounds and personal profiles of the students are maintained by the tutor.

### **STUDENTS GRIEVANCE REDRESSEL CELL**

Growth and development expect mistakes and corrections. For giving and forgetting are essential for peaceful life in society. Hence the cell is entrusted to take responsibility to ensure the welfare of student community especially women. It also aims to settle their grievances with full justice. Any kind of dispute complaint or act of indiscipline, shall be reported first to the convener or tutor in charge, then to the HOD concerned. If justice is denied there he /she can approach the principal. The decision of the principal is final at the college level.

### **CAREER GUIDANCE AND COUNSELLING CELL**

Career guidance and counseling cell extend assistance to students to identify and deal with the personal and academic problems, they helping them to identify their strengths and weaknesses. Teachers and experts are available to counsel the needy students. They are also given information



regarding job and career opportunities information through seminars, lectures, demonstrations etc.

### **PLACEMENT CELL**

The aim of the placement cell is to equip future educators with the necessary skills and opportunities to secure teaching positions in reputed institutions. It focuses on enhancing students employability through targeted training, career counselling and fostering strong connections with educational organizations.

### **LITERARY CLUB**

It aims to activate student's skill towards reading and impart guidance for the proper selection and purchasing of personal books. It also aims to familiarize new trends in literature especially in Malayalam and English.

### **SCIENCE CLUB**

In order to inculcate a scientific culture and temper among students, the club in association with other departments, arranges special programmes on recent trends and developments in the field of Science.

### **SPORTS AND HEALTH CLUB**

This committee along with the Physical Education Department promotes sports and games in the campus. The committee pays special attention in identifying and nurturing young talents.

### **ANTI RAGGING CELL**

As per the orders of the Hon. Supreme Court, an Anti-Ragging squad is constituted in the college, aiming to prevent ragging, a cognizable offence. The squad maintains vigil to prevent ragging of any kind in the campus. The cell arranges awareness programmes on ragging and allied issues. Major points of anti-ragging act and rules have been displayed in the notice board and flexi board in the campus.

### **NATURE / ECO CLUB**

The two components of nature, the organisms and their environment are complex and dynamic, interdependent, mutually reactive and interrelated. Conservation and maintenance of natural resources are very significant in the present context. The students have a major role in achieving the above goal. Awareness and action programmes are arranged to the club on these lines.





## **NATIONAL SERVICE SCHEME (NSS)**

National service scheme is a movement which aims at the physical, mental and spiritual development of young students. It cultivates a sense of duty, co-operation and mutual help among the students. The N.S.S activities help in moulding the youth of tomorrow in such a way that they become active participants in nation building. Its motto is 'not me, but you'. It upholds the need for selfless service, instills a sense of consideration to fellow human beings and the welfare of the society as a whole.

## **BHOOMITHRA SENA CLUB**

The objective of the club is to organize various programmes relating to environment protections inside and outside the campus.

## **TOURISM CLUB**

A well-organized tourism club is functioning in the college to generate awareness about the social economic important and potentiality of tourism industry in employment. The club organizes various programs in association with IQAC

## **WOMEN DEVELOPMENT CELL**

It aims at empowering women through continuous awareness and action programmes. It also helps to prepare them to know themselves and to bring them to the main stream.

## **ALUMNI ASSOCIATION**

The purpose of association is to Foster and perpetuate friendship, contact and go operation among the old students through informal meetings and through other means. The association seeks to further social, literacy and cultural interests of the college by maintaining an active channel of communication between the college and the alumni.

## **FACILITIES FOR OUTDOOR GAMES**

The college has sufficient facilities for conducting Sports and games. The college has a multipurpose playground.

## **HOSTELS**

Hostel facility is provided for Boys and girls. All needy students will get accommodation in the hostels on request.



## CAFETERIA

The cafeteria functioning in the campus provides refreshments to the students and staff.

### OFFICE BEARERS OF THE VARIOUS ACADEMIC AND NON-ACADEMIC COMMITTEES FOR THE ACADEMIC YEAR 2024-25

1. STAFF SECRETARY – AMANTA SEBASTIAN
2. ADVISOR TO THE STUDENT UNION – ANEESHA BEEGUM P.S
3. OFFICER FOR UNION ELECTION – NEETHU P.B
4. STAFF EDITOR – SOLYK GEORGE
5. INTERNSHIP COORDINATORS – ANEESHA BEEGUM P.S
6. ADMISSION NODAL OFFICER – ANEESHA BEEGUM P.S
7. EXAMINATION & INTERNAL MARKS COMMITTEE COORDINATOR  
- MAIMOONATH E.K
8. NAAC COORDINATOR – SHEENAMOL P.R
9. IQAC COORDINATOR - NEETHU P.B
10. GRIEVANCE REDRESSAL CELL  
COORDINATOR – SHEENAMOL P.R
11. ANTI-RAGGING CELL COORDINATOR – SHEENAMOL P.R
12. WOMEN DEVELOPMENT CELL  
COORDINATOR – AMANTA SEBASTIAN
13. ACADEMIC COMMITTEE  
COORDINATOR – AMBILY GEORGE
14. TOUR COORDINATORS – ANEESHA BEEGUM P.S  
& NEETHU P.B
15. COMMUNITY LIVING CAMP  
COORDINATOR – AMBILY GEORGE  
& MAIMOONATH E. K.
16. NSS COORDINATOR – SOLY K. GEORGE
17. TIME TABLE COMMITTEE  
COORDINATOR – AMBILY GEORGE
18. ATTENDANCE COMMITTEE  
COORDINATOR – AMBILY GEORGE
19. EPC COORDINATORS – AMBILY GEORGE  
& MAIMOONATH E.K
20. MENTOR-MENTEE PROGRAM  
COORDINATOR – MAIMOONATH E.K
21. SUPW COORDINATOR – SOLY K. GEORGE
22. PTA & ALUMNI ASSOCIATION – ANEESHA BEEGUM P. S.
23. CAREER GUIDANCE &  
COUNSELLING CELL – AMBILY GEORGE



- |                           |                    |
|---------------------------|--------------------|
| 24. LITERARY CLUB         | – NEETHU P.B       |
| 25. SOCIAL SCIENCE CLUB   | – AMANTA SEBASTIAN |
| 26. MATHS CLUB            | – MAIMOONATH E.K   |
| 27. ECO CLUB              | – SOLYK GEORGE     |
| 28. HEALTH & FITNESS CLUB | – MUHAMMED ANASA   |
| 29. TOURISM CLUB          | – AMANTA SEBASTIAN |
| 30. OUTREACH ACTIVITIES   | – SOLYK GEORGE     |

### **FIELD TRIPS/STUDY TOUR (30 Hours- 20 Marks)**

Educational Tour is aimed to provide an exposure to students to study and appreciate. It is an exposure trip to a place of educational or historical importance. The expected outcome includes providing situations for the student-teachers to learn and get acquainted with the process of organizing /conducting a study tour/field trip and understanding the environment around. A Study Tour/ 2 Field trips shall be mandatory for all students. Those students who fail to attend the Study/ Tour Field trips shall forfeit the marks (20 marks) allotted for thus activity. No other activity could be assigned to the absentee student in lieu of the Study Tour/ Field trips.

The study tour can be organized by the institution at their convenience as a general programme/Optional requirement. The students may undertake one study tour preferably during the holidays taking not exceeding 3 working days, combined with the holidays if required. Total number of Tour days shall not exceed 6 days. The tour period shall be considered as part of the working periods of a semester

A feedback session, within a fortnight of returning from the tour shall be mandatory. The faculty should encourage the students to reflect on the experiences based on their observations. The students shall be required to prepare individual reports of the visits. The report should highlight the objectives of the tour, identification of the spot, detailed plan, execution of the plan, benefits derived from the tour, problems faced and suggestions. The reports should also contain an evaluation of their own inputs for planning and implementing the tour.



## Academic Calander 2024-25

### June 2024

Date	Day	Events
01	Saturday	
02	Sunday	
03	Monday	College Re-opening Day
04	Tuesday	
05	Wednesday	World Environmental Day
06	Thursday	SEM II : ICT workshop (3 Days) SEM IV : Understanding the self- Workshop
07	Friday	SEM IV : Gender&Upbringing workshop
08	Saturday	Second Saturday
09	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	SEM II : Peer Criticism lessons (2 Days) World Day against Child Labor
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	Bakrid
18	Tuesday	
19	Wednesday	National Reading Day
20	Thursday	
21	Friday	International Yoga Day
22	Saturday	
23	Sunday	
24	Monday	SEM IV : Task& Assignment Submission Mentor-Mentee Meeting
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	SEM II: Task& Assignment Submission
29	Saturday	
30	Sunday	

**July 2024**

Date	Day	Events
01	Monday	SEM II : Model Examination Sem4: Model Examination
02	Tuesday	
03	Wednesday	First Year Students Entry level assessment
04	Thursday	
05	Friday	Basheer Day
06	Saturday	
07	Sunday	
08	Monday	First semester Begins, PTA Meeting
09	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	College Day Second Saturday
14	Sunday	
15	Monday	
16	Tuesday	Muhram
17	Wednesday	
18	Thursday	SEM IV: Publishing Internal Marks.
19	Friday	SEM II : publishing Internal marks
20	Saturday	National Moon Day
21	Sunday	
22	Monday	Mentor – Mentee Meeting
23	Tuesday	
24	Wednesday	SEM IV : University examination
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	Farewell Party for second year students
31	Wednesday	First year students' talents day

**August 2024**

Date	Day	Events
01	Thursday	
02	Friday	
03	Saturday	Karkkidakavavu
04	Sunday	
05	Monday	SEM II : University Examination
06	Tuesday	Hiroshima day
07	Wednesday	
08	Thursday	
09	Friday	National book Lovers Day Quit India Movement Day Mentor – Mentee Meeting
10	Saturday	Second Saturday
11	Sunday	
12	Monday	National Youth Day SEM III : Internship
13	Tuesday	
14	Wednesday	
15	Thursday	Independence Day celebrations
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	Sree Narayana Guru Jayanthi
21	Wednesday	
22	Thursday	NSS Orientation
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	Sree Krishna Jayanthi
27	Tuesday	
28	Wednesday	Ayyaenkali Jayanthi
29	Thursday	National Sports day
30	Friday	
31	Saturday	Internship evaluation 1

**September 2024**

Date	Day	Events
01	Sunday	
02	Monday	SEM I :First Internal Examination
03	Tuesday	
04	Wednesday	
05	Thursday	Teachers Day
06	Friday	
07	Saturday	
08	Sunday	
09	Monday	World Literacy Day Celebration
10	Tuesday	Senior Citizens Day
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Onam Holidays(10 Days)
15	Sunday	Thiruvonam
16	Monday	Ozone Day Third Onam
17	Tuesday	Fourth Onam
18	Wednesday	Bamboo Day
19	Thursday	
20	Friday	
21	Saturday	Sreenarayana Guru Samadhi
22	Sunday	
23	Monday	
24	Tuesday	Mentor-Mentee meeting
25	Wednesday	
26	Thursday	
27	Friday	World Tourism Day
28	Saturday	Internship evaluation 2
29	Sunday	
30	Monday	


**October 2024**

Date	Day	Events
01	Tuesday	
02	Wednesday	Gandhi Jayanthi
03	Thursday	
04	Friday	
05	Saturday	
06	Sunday	
07	Monday	SEM I : Microteaching
08	Tuesday	
09	Wednesday	
10	Thursday	World Mental Health Day National Postal Day
11	Friday	Pooja Holidays Durgashtami
12	Saturday	Mahanavami Second Saturday
13	Sunday	Vijayadashami
14	Monday	
15	Tuesday	
16	Wednesday	World Food Day
17	Thursday	International Poverty Eradication Day
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	SEM I : Task & Assignment Submission
22	Tuesday	SEM III : - Internship break
23	Wednesday	
24	Thursday	Mentor-Mentee Meeting
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	Diwali



**November 2024**

Date	Day	Events
01	Friday	Kerala Piravi
02	Saturday	
03	Sunday	
04	Monday	SEM I : Model Examination
05	Tuesday	
06	Wednesday	
07	Thursday	
08	Friday	
09	Saturday	Second Saturday
10	Sunday	
11	Monday	National Education Day
12	Tuesday	
13	Wednesday	
14	Thursday	Children's day
15	Friday	
16	Saturday	Internship evaluation -3
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	Mentor –Mentee meeting
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	

**December 2024**

Date	Day	Events
01	Sunday	
02	Monday	World Aids Day/Initiatory school experience
03	Tuesday	
04	Wednesday	
05	Thursday	Workshop on Teacher Enrichment (preparation of Teaching-learning materials)
06	Friday	
07	Saturday	Internship evaluation -4
08	Sunday	
09	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Second Saturday
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	Workshop on Teacher Enrichment(PP of Tg-Ig materials)
19	Thursday	Internship Ends
20	Friday	Xmas Celebration
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	Christmas
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	SEM III : Community living camp
31	Tuesday	

**January 2025**

<b>Date</b>	<b>Day</b>	<b>Events</b>
01	Wednesday	
02	Thursday	Mannamjayanthi
03	Friday	
04	Saturday	
05	Sunday	
06	Monday	SEM II : First Internal Examination
07	Tuesday	
08	Wednesday	
09	Thursday	
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	SEM II : Demonstration Classes
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	Sports Day
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	Mentor-Mentee Meeting
31	Friday	

**February 2025**

Date	Day	Events
01	Saturday	World wetlands Day Observation
02	Sunday	
03	Monday	
04	Tuesday	
05	Wednesday	
06	Thursday	
07	Friday	
08	Saturday	
09	Sunday	
10	Monday	Practical Examination
11	Tuesday	
12	Wednesday	Darwin's Day
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	SEM II : Criticism Lessons
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	International mother tongue Day Mentor-Mentee Meeting
22	Saturday	SEM IV : Study Tour
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	National Science Day


**March 2025**

Date	Day	Events
01	Saturday	
02	Sunday	
03	Monday	
04	Tuesday	
05	Wednesday	
06	Thursday	
07	Friday	
08	Saturday	World Women's Day
09	Sunday	
10	Monday	Mentor-Mentee Meeting
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	Disabled Day
16	Sunday	
17	Monday	Task and Assignment Submission
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	Forest Day
22	Saturday	Water Day
23	Sunday	Climate Day
24	Monday	SEM II : Model Examination Assignment Submission
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	
31	Monday	SEM II : Internal Mark Publishing


**April 2025**

Date	Day	Events
01	Tuesday	
02	Wednesday	
03	Thursday	
04	Friday	
05	Saturday	
06	Sunday	
07	Monday	
08	Tuesday	
09	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	NSS Camp
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	



May 2025		
Date	Day	Events
01	Thursday	SUMMER VACATION
02	Friday	
03	Saturday	
04	Sunday	
05	Monday	
06	Tuesday	
07	Wednesday	
08	Thursday	
09	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	



## APPLICATION FOR LEAVE

Name :

Roll No :

Optional Subject :

No. of leave already availed of :

No. of days required with dates :

Reason for leave :

Signature of the student :

Place :

Date :

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### OFFICE USE

Recommendation of the Optional Teacher :

Order of the Principal :





## **CONDONATION OF SHORTAGE OF ATTENDANCE**

### **Documents to be submitted**

- a) Application for the condonation of shortage of attendance forwarded through the Principal of the college with proper recommendations along with required documents.
- b) Covering letter from the college.
- c) Medical certificate from a registered medical practitioner (for shortage above 10% and for continuous absence for 5 or more days consecutively)
- d) Challan receipt for the required amount

### **Fee Structure**

- a) Rs 830/- for shortage up to 10%
- b) Rs 1105/- for shortage above 10%
- c) Rs 2205/- as Late Fine (In case if the application is submitted after one year)

### **Points to be noted.**

- (A) As per UG 2019 regulation, the number of chances for the condonation of shortage of attendance is as follows
  - a) Either four single condonations during the entire program

**OR**

  - b) One double condonation and two single condonations during the entire program
- (B) The permitted percentage of condonation of shortage of attendance for UG Program is as follows.
  - a) For single condonation - maximum of 10% of condonation of attendance is permitted in a semester
  - b) For Double condonation - maximum of 20% of condonation of attendance is permitted in a semester.
- (C) For PG program,- The number of chances for the condonation of shortage of attendance is as follows



- a) Single condonation - maximum of two times during the entire program - maximum of 9 days (10%) in a semester
- OR
- b) Double Condonation - Only one Double condonation is allowed during the entire program - Maximum of 18 days (20%) in a semester.
- (D) The previous condonation details, number of chances already taken and eligibility for double condonation etc. are to be noted by the applicant.

Duly filled application with all documents shall be forwarded to the **Deputy Registrar ,General &Academic Branch, University of Calicut , Calicut University PO, Malappuram,673635.**



**UNIVERSITY OF CALICUT**  
APPLICATION FOR CONDONATION OF SHORTAGE OF ATTENDANCE  
DANCE

(with effect from 2008 admission)

*Read the instructions over leaf carefully before filling the form.*

1. Name and address of the applicant (as in the University records in Capital Letters)				
2. Name of the College				
3. Name of the course with Branch/subject and year of admission				
4. Details of the Semester/year in which condonation of attendance is sought	Branch/ Subject	Semester/ Year	Reg.No. with Month & Year	
5. Date of Commencement of Examination				
6. Whether condonation of attendance was already granted during the course of study. If yes, give details	Branch/ Subject with semester	Reg.No. & Year	U.O.No. with date	Percentage/d ays of shortage condoned
7. Details of working hours/days in the Semester/years for which condonation is applied for	i. Total No. of working hours/days for the Semester/Year.			
	ii. Minimum No. of hours/days required for Attendance Certificate			
	iii. No. of hours/days attended by the candidate			
	iv. Shortage of attendance in hours/days			
8. Reason for absence				
9. Particulars of fee remitted	Chalan No.	Date	Amount	Name of Treasury
10. Particulars of enclosure				
11. Signature of the applicant with date				

**CERTIFICATE BY THE PRINCIPAL**

Certified that the details furnished above have been verified and found correct and that the reason for the absence is genuine. Hence the application is recommended.



**UNIVERSITY OF CALICUT**  
**APPLICATION FOR CONDONATION OF**  
**SHORTAGE OF ATTENDANCE**  
**(with effect from 2008 admission)**

*Read the instructions over leaf carefully before filling the form.*  
**(P.T.O.)**

**Rules Relating to the Grant of Condonation of**  
**Shortage of Attendance**

1. Condonation is not granted as a matter of course; it will be granted only in cases where the students could not attain 75/80 per cent of the attendance for reasons beyond their control, provided the shortage of attendance is within the condonable limit.
2. Purpose of remittance should be clearly stated as “Fee for Condonation of Shortage of Attendance” and “Late fee for condonation”, if late fee is required. Fee and Late fee can be remitted in the same chalan.
3. Applications for condonation should be accompanied by detailed statements in the form given below showing the days of absence during the academic year with reasons for each day's absence.
4. In the case of illness such applications should be supported by proper medical Certificate, if the absence is for 5 or more days consecutively.
5. Each application should be accompanied by a Treasury Chalan receipt towards the fee remitted to the Calicut University Fund under the specific head of account of the University. Condonation fee for Semester Course is Rs.350/- (for shortage upto 10%) Rs.400 (for shortage above 10%)



6. Applications which are not specifically recommended by the Principal will not be entertained.
7. Applications not conforming to the above rules will not be considered.
8. The total number of working days in a semester should not be less than 90 days and for yearly course it should be between 180-190 days in a year.
9. In case the shortage of attendance is beyond condonable limit such students must repeat the course for making up the shortage of attendance to become eligible for APC and then register for the examination along with their junior batch.
10. The Principal should not forward the applications for condonation of those students who have shortage of attendance beyond condonable limit.
11. Application for condonation along with a covering letter showing all details should be forwarded to **The Registrar, University of Calicut, Calicut University P.O., Pin-673635** by post, two weeks before the commencement of the University Exam. Late fee Rs. 1000/- should be remitted for applications received after the academic year concerned.

**STATEMENT OF ABSENCE**

Date	No. of days/hours	Reason of absence
Total: Number of days/hours		

Certified that timely applications for leave was made and leave granted in time.

**Signature of the Student**

**Signature of the Principal**



## **APPLICATION FOR E-GRANT**

- Step 1 : One-time registration.
- Step 2 : Student Login.
- Step 3 : Complete the Profile.
- Step 4 : Apply for the scholarship.

## **ANTI-RAGGING UNDERTAKING**

- Step 1 : Login [antiragging.in](http://antiragging.in)
- Step 2 : Click undertaking
- Step 3 : Register
- Step 4 : Fill the forms and submit



## PLEDGE

India is my country and all Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give respect to my parents, teachers and elders and treat everyone with courtesy. to my country and my people I pledge my devotion. In their well-being and prosperity alone lies my happiness.

### എൻഎസ് എസ് ഗീതം

മനസ്സുനന്നാകട്ടെ മതമേതെങ്കിലുമാകട്ടെ  
 മാനവഹൃത്തിന് ചിലുയിലാകെമാന്യുകൾ വിടരട്ടെ ....  
 സൗഹൃദസിദ്ധികൾ  
 പൂത്താൽ  
 സൗവാർണ്ണാഭപരന്നാൽ  
 സുരഭിലജീവിതമാധുരിവിശ്വംസമസ്ഥമരുളുകയല്ലോ..  
 സത്യംലക്ഷ്യമതാകട്ടേ  
 ധർമ്മംപാതയതാകട്ടെ  
 ഹൈന്ദവക്രൈസ്തവ ഇസ്ലാമികളുടെ കൈകളിണങ്ങിടട്ടെ  
 മനസ്സു നന്നാകട്ടെ മതമേതെങ്കിലുമാകട്ടെ  
 മാനവഹൃത്തിൻ ചിലുയിലാകെമാൻപുവുകൾ വിടരട്ടെ .....

### ദേശീയഗാനം

ജനഗണമന അധിനായക ജയഹേ,  
 ഭാരതഭാഗ്യവിധാതാ!  
 പംജാബ്സിന്ധുഗുജരാത,മരാഠാ,  
 ദ്രാവിഡ,ഉത്കള,വംഗ!  
 വിന്ധ്യ,ഹിമാചല,യമുനാ,ഗംഗ,  
 ഉച്ചലജലധിതരംഗ!  
 തവശുഭനാമേജാഗേ!  
 തവശുഭആശിഷമാഗേ!  
 ഗാഹേതവജയഗാഥാ!  
 ജനഗണമംഗളദായകജയഹേഭാരതഭാഗ്യവിധാതാ!  
 ജയഹേ! ജയഹേ! ജയഹേ! ജയജയജയജയഹേ!





## IMPORTANT TELEPHONE NUMBERS

CKRM CTE Pulpally Ph: 04936 243678

Chairman	-	K. R. JAYARAM Mob:9447236453
Vice chairman	-	K. R. JAYARAJ Mob:9447934036

## UNIVERSITY OF CALICUT

Calicut University P.O., Malappuram Dist. Pin - 673635  
www.universityofcalicut.info

1.	The Vice Chancellor	2400241, 2401144, *102
2.	The Pro. Vice Chancellor	2401144, *103
3.	The Registrar	2400252, 2401144, *104
4.	The Controller of Examinations	2400291
	Residence	2400246
5.	University Guest House	2401144, *310
6.	G & A Sections	24001144, *119
7.	University Enquiry Counter	24001144, *227
8.	Calicut University Information Centre, S.Bathery	04936226258

## NEAREST COLLEGES

1.	Pazhassi Raja College, Pulppally	240366
2.	SNDP Yogam College, Pulppally	241522
3.	St. Mary's College, Bathery	220246
4.	Alphonsa College, Bathery	225877
5.	Don Bosco College, Bathery	223017



- |     |                                  |        |
|-----|----------------------------------|--------|
| 6.  | W.M.O. College, Muttill          | 203382 |
| 7.  | Govt. College, Kalpetta          | 202625 |
| 8.  | C.M. College, Panamaram          | 210178 |
| 9.  | Govt. College, Mananthavady      | 240351 |
| 10. | Mary Matha College, Mananthavady | 241087 |

### OFFICES

- |    |                              |        |
|----|------------------------------|--------|
| 1. | Pulpally Panchayath Office   | 240221 |
| 2. | Post Office, Pulpally        | 240220 |
| 3. | Police Station, Pulpally     | 240294 |
| 4. | Sub Treasury, Pulpally       | 240283 |
| 5. | Telephone Exchange, Pulpally | 240250 |
| 6. | KSEB Pulpally                | 242950 |

### BANKS

- |    |                                    |         |
|----|------------------------------------|---------|
| 1. | Canara Bank Pulpally               | 240232  |
| 2. | South Indian Bank                  | 240275  |
| 3. | Urban Co-Operative Bank            | 240 594 |
| 4. | Wayanad District Co Operative Bank | 240301  |
| 5. | Pulpally Service Co Operative Bank | 240253  |

### HOSPITALS

- |    |                             |        |
|----|-----------------------------|--------|
| 1. | Govt. Hospital Pulpally     | 240406 |
| 2. | Nirmala Hospital Pulpally   | 241200 |
| 3. | Beena Nursing Home Pulpally | 240224 |
| 4. | Shrisha Hospital Pulpally   | 243423 |



<b>TIME TABLE</b>						
<b>DAYS</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>MONDAY</b>						
<b>TUESDAY</b>						
<b>WEDNESDAY</b>						
<b>THURSDAY</b>						
<b>FRIDAY</b>						
<b>SATURDAY</b>						
<b>MORNING ASSEMBLY</b>						
<b>INTERVAL</b>						
<b>LUNCH BREAK</b>						



# C.K.RAGHAVAN MEMORIAL COLLEGE OF TEACHER EDUCATION

Pulpally, Wayanad. Ph : 04936 243678

